

# OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING PUBLIC HEARING AND REGULAR MEETING MONDAY, MARCH 7, 2016 – 7:00 P.M. CITY HALL

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; MIKE READY.

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; David Strickland, City Attorney; Lauran Willis, City Clerk; Stacey Mullen, Deputy City Clerk, Jody Reid, Utility Superintendent; Cheryl Ready, Hoyt and LaTrelle Oliver, Jeff Wearing, Todd Cain, Carol & Neil Penn, Judy Greer, Mary Carter, Don Henderson, Dean Steven Bowen, Kendra Mayfield, Gloria Gilstrap.

The Public Hearing was called to order by the Honorable Jerry D. Roseberry, Mayor at 7:00 PM.

Bob Schwartz, City Manager announced the purpose of the public hearing is to receive comments about the City's pending application with the Georgia Environmental Finance Authority for a loan to construct sewer line extensions in the Emory Street neighborhood. He said the proposed loan is for \$525,000 for ten years at an anticipated interest rate of 0.52%. City Council has set the goal to extend sewer service to the entire city. Working with the city engineer Robert Jordan, City Council looked at eight separate areas along Emory Street. These areas are currently served with septic tanks. Emory Street is pretty much the spine or high point of the city. These are the more difficult areas to reach with our current sewer lines. Council selected area one along Emory between Stone and Pierce and area three along Emory near East Clark. This would also include East Clark. The project would include 42 customers. The tap fee will be reduced \$1,700.00 or one half of the normal rate. GEFA has several types of funding available. The lowest interest rate if from the revolving fund and is based on federal funds. The low interest rate is made possible by the fact that Oxford is a "Water First Community". Attachment A and A-1

Question: Hoyt Oliver, West Clark Street. With the 42 proposed customers, if they all tie in do you have an estimate of how long the cost of the project will be amortized?

Schwartz: We have not done the math on that yet, we know the tap fees will be \$74,000 but we have not amortized it yet.

Question: Judy Grier, Asbury Street. Did you say the tap fee will be lowered?

Schwartz: The last time Council did a project such as this they offered the tap fee at half the cost of the current fee which was \$1700.00.

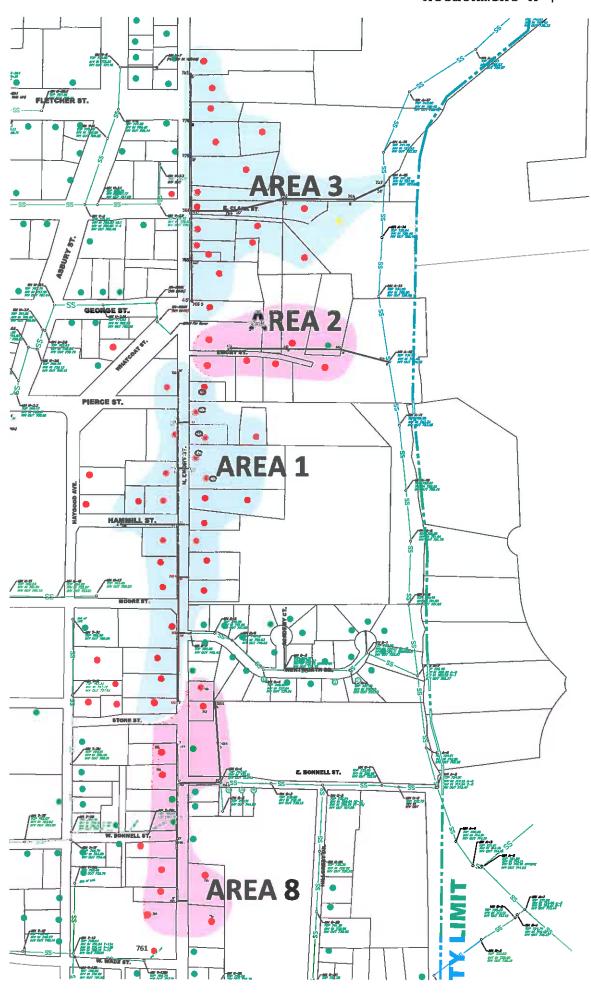
Public Hearing Continued from page 1.

There being no further questions or discussion the Public Hearing was adjourned at 7:06 PM.

OXFORD MAYOR AND COUNCIL REGULAR MEETING MONDAY, MARCH 7, 2016 – 7:00 P.M. CITY HALL A G E N D A

#### **PUBLIC HEARING**

The Mayor and City Council of the City of Oxford will conduct a public hearing on Monday, March 7<sup>th</sup> at 7 PM to receive comments about the city's pending application with the Georgia Environmental Finance Authority for a loan to construct sewer line extensions in the Emory Street neighborhood. The proposed loan is for \$525,000 for ten years at an anticipated interest rate of 0.52%. The public hearing will be held in the council chambers in City Hall, 110 W Clark Street, Oxford, GA. For further information, please contact the city manager at 770-786-7004.



# OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING REGULAR MEETING MONDAY, MARCH 7, 2016 – 7:06 P.M. CITY HALL

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; MIKE READY.

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; David Strickland, City Attorney; Lauran Willis, City Clerk; Stacey Mullen, Deputy City Clerk, Jody Reid, Utility Superintendent; Cheryl Ready, Hoyt and LaTrelle Oliver, Jeff Wearing, Todd Cain, Carol & Neil Penn, Judy Greer, Mary Carter, Don Henderson, Dean Steven Bowen, Kendra Mayfield, Gloria Gilstrap.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Hoyt Oliver

#### Pledge of Allegiance:

City Manager Bob Schwartz requested the agenda be amended to add additional item to discuss bids for the Bonnell Street Electric project.

A motion was made by Eady, seconded by Smith to amend the March 7, 2016 agenda to include bids for the Bonnell Street Electric Project. The vote was 7 in favor and 0 opposed. The motion was approved.

A motion was made by Windham, seconded by Davis to accept the Agenda for the March 7, 2016 Mayor and Council Regular Meeting. The vote was 7 in favor and 0 opposed. The motion was approved. Attachment a (Regular Session)

Mayor Roseberry announced Dean Stephen Bowen of Oxford College as the Honorary Councilmember for February and presented him with a proclamation as appreciation for his participation. Attachment B

A motion was made by Smith, seconded by Windham to approve the Minutes of the February 1, 2016 regular Meeting. The vote was 7 in favor with 0 opposed. The motion was approved.

Attachment C

A motion was made by Eady, seconded by Ready to approve the Minutes of the February 15, 2016 Work

Session. The vote was 7 in favor with 0 opposed. The motion was approved. Attachment D

A motion was made by Eady, seconded by Davis to accept the Minutes of the Planning Commission's meeting of December 8, 2015. The vote was 7 in favor with 0 opposed. The motion was approved. Attachment E

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None

**CITIZENS COMMENTS/CONCERNS** 

None

#### **Mayor Reports**

Mayor Roseberry announced the March work session will be on Monday, March 21, 2016 at 6:00 PM.

#### Trees, Parks and Recreation Board

Cheryl Ready presented a recommendation to council that Ms. Glenda Stewart be appointed to one of the two openings on the TPR Board.

A motion was made by Windham, seconded by Ready to appoint Ms. Glenda Stewart to the Trees, Parks and Recreation Board. The vote was 7 in favor with 0 opposed. The motion was approved.

#### July 4th Committee

Mayor Roseberry announced it is time to have someone serve as Citizen of the Year and will also be Grand Marshal of the parade. Mayor Roseberry appointed Councilmember Sarah Davis to chair the committee and George Holt and Mike Ready serve with her. Their duty will be to come to the April 4<sup>th</sup> meeting with a recommendation for Citizen of the Year.

#### **Budget Amendment**

City Manager Bob Schwartz presented a Resolution to amend the general fund budget and the capital projects budget for the purpose of the financing for the special projects committee consulting contract with Kay Lee.

A motion was made by Holt, seconded by Smith to approve a budget amendment to the general fund FY2016 budget for general government, regular employees of \$251,482 is reduced by \$30,000 to \$221,482 and the general government, professional services budget of \$89,000 is increased by \$30,000 to \$119,000. The FY2016 capital projects budget, city master plan development and implementation account is increased by \$75,000 from \$100,000 to \$175,000. The FY2016 capital projects budget, city park playground and pavilion design and build account is increased by \$100,000 from \$20,000 to \$120,000. The vote was 7 in favor with 0 opposed. The motion was approved. Attachment F

#### **GEFA Loan**

City Manager Bob Schwartz explained to Council that we will have additional expense in connection with the GEFA loan application. The additional requirement is an environmental review and planning document. Because this program is administered with the Environmental Protection Division (EPD), this report will be reviewed by the EPD before any action is taken by GEFA on the loan. The report is very involved and needs to be prepared by an engineer. It generally takes three months for EPD to review the report.

Bob said he has been working with Robert Jordan to determine the best way to prepare this report. Robert does not have the staff resources at his firm or the time to prepare it. He has checked with other firms and found one who has experience with these type of reports and also has the time to prepare it. This is the Triple Point engineering firm in Macon of which is wife works for. The cost for the report would be \$8,000. After discussion it was suggested that City Manager Bob Schwartz contact other engineering firms for price quotes and return the results to council at the next meeting before proceeding with the process. Attachment G

#### **Finance**

Mayor Roseberry presented a request to Council to authorize City Clerk Lauran Willis to wire transfer \$500,000 from the General Fund Operating Account with United Bank to Georgia Fund 1 account. And to authorize future transfers be approved by two City Officials, either Mayor and Mayor Pro-Tem, or Mayor and City Manager or

Mayor Pro-Tem and City Manager. Attachment H

A motion was made by Smith, seconded by Ready to authorize the City Clerk Lauran Willis to wire transfer \$500,000 from the General Fund Operating Account with United Bank to Georgia Fund 1 Account. And to accept the authorization process as described. The vote was 7 in favor with 0 opposed. The motion was approved.

#### Finance

City Clerk Lauran Willis presented a request to change the Commercial Money Market Account (better known as the Capital Project Fund Account) with United Bank which has restricted transaction limitations, to an Interest Checking Account with unlimited transactions capability. This is to avoid monthly service charges based on transaction limitations and the risk of mandatory change by FDIC. Attachment!

A motion was made by Holt, seconded by Windham to authorize City Clerk Lauran Willis to change the Commercial Money Market Account with United Bank to an Interest Checking Account with unlimited transaction capability. The vote was 7 in favor with 0 opposed. The motion was approved.

#### Finance

City Clerk Lauran Willis presented a request to move the funds from the closed Public Fund CD with United Bank that was previously wired to Georgia Fund 1 in September 2015 and was in the electric fund and to transfer these funds into the General Fund/Georgia Fund 1 account. The purpose of this transfer is for internal control to show all of the Georgia Fund 1 monies in one account defined as Georgia Fund 1. Attachment J

A motion was made by Windham, seconded by Smith to authorize City Clerk Lauran Willis to move the funds from the Public Fund CD in electric to the General Fund/Georgia Fund 1 account. The vote was 7 in favor with 0 opposed. The motion was approved.

#### **Lawnmower Bids**

City Manager Bob Schwartz and Utility Superintendent Jody Reid presented a request to council for the purchase of two lawnmowers as approved at the February 1, 2016 meeting with the approved of the grounds keeping and landscape maintenance service position. The bids presented were:

Social Circle Ace Home Center, Manufacturer- Exmark, a 60" at \$9,349.15, a 48" at \$7,394.15 for a total of \$16,743.30. Stananco Tire & Power Equipment, Manufacturer – Grasshopper, a 60" \$9,213.50, a 48" at \$7,633.10 with a total of \$16,846.60. Stananco Tire & Power Equipment, Manufacturer – Hustler, a 60" at \$10,944.82, a 48" at \$7,454.43 for a total of \$18,399.25. After review of the bids and discussion: Attachment K

A motion was made by Windham, seconded by Eady for the purchase of two Hustler lawnmowers from Stananco Tire & Power Equipment at the total cost of \$18,399.25. The vote was 7 in favor with 0 opposed. The motion was approved.

#### **Bonnell Street Electric Bid**

City Manager Bob Schwartz and Utility Superintendent Jody Reid presented bids to council for the upgrade and pole replacement of the electrical system on Bonnell Street. The bids presented were: Marable-Pirkle, Inc. for \$84,960 for labor and equipment only and Service Electric Company for \$85,650 for labor and equipment only.

The bids for material, which will be supplied by the city, were from Anixter for \$10,067.93 and Gresco for \$10,009.10. After review and discussion: Attachment L (pgs. 1-17)

A motion was made by Smith, seconded by Eady to approve the low bid from Marable-Pirkle, Inc. of \$84,960 and Gresco for \$10,009.10 for a total of \$94,969.10. The vote was 7 in favor with 0 opposed. The motion was approved.

#### Radar Recorder

Chief Dave Harvey presented council with a report from the new radar recorder and explained the details and percentages of the speed evaluator. Attachment M

#### **Invoice Approval**

**INVOICES OVER \$1,000.00** 

VENDOR	DESCRIPTION	AMOUNT
City of Covington	E-911 2016 Calls 7/20/2015 – 06/2016	9,539.50
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for February	1,805.80
GMA Workers Compensation	Employees Workers Comp 2016	16,819.00
GMA	Employee Retirement Fund (February)	5,946.33
GMA	Employee Retirement Fund (March)	5,946,33
Humana	Health Insurance (March)	6,818.10
Latham Home Sanitation	Monthly waste removal services	5,636.10
Newton County BOC	Cornish Creek Water Fund (January)	9,205.00
Newton County BOC	Cornish Creek Water Fund (February)	7,847.00
Newton County BOC	Landfill Fees (January)	1,005.90
Newton County Water & Sewer	Monthly charges 12/30/15 - 1/28/16	5,176.76
Newton County Water & Sewer	Monthly charges 01/28/2016 – 02/16/2016	5,176.76
Rehrig Pacific Company	(54) Roll carts	2,844.50
Sophicity	IT in a Box January	1,401.68
Sophicity	IT in a Box February	1,401.68
Southeastern Power Administration	SEPA energy cost	4,186.99
Utility Service Co., Inc.	Quarterly Tank Maintenance	2,715.32
•	CHASES/CONTRACT LABOR	•
AllStar Alarms & Sound	Repair Nexus 220 Access Control Panel & Labor	1,780.00
C. David Strickland	Legal Services February	7,434.83
Consolidated Monthly Remittance	Municipal Court State Funds for February	1,336.35
Courtware Solutions	Monthly Licensing, Support & Maintenance	1,242.00
Harris Computer Systems	New Server Conversion	1,275.00
Jacks Creek Farms, LLC	Trees ordered by Tree Board (31)	3,241.00
McNair, McLemore, Middlebrooks	Annual – Recording Financials & W-2 Preparation	2,663.55
Oxford Historical Cemetery	Foundation FY2016 Request	5,000.00
Premier Tree Care	Grounds Maintenance for January 1/25/16 - 1/26/16	1,768.00
Woco Pep Oil, Inc.	Fuel for February 3, 2016	1,812.36

Anderson Grading	Water main relocation for College Cafeteria	19,031.00
Burford's Tree Service	Powerline Tree Trimming Week 2/13/16 35.5 hrs.	3,983.00
Burford's Tree Service	Powerline Tree Trimming Week 2/20/16 40.0 hrs.	4,552.00
Church Street Services	Special Projects December 1, 2015 – January 31, 2016	5,280.30
Church Street Services	Special Projects February 1, 2016 – February 29, 2016	2,739.60
Designed Installations by Jim Williams	Draw 3 – Hamill Street Contract w/Oxford College	105,038.00
Designed Installations by Jim	Installed Handicapped ramp at Hamill St. & Hwy 81	2,900.00
Georgia Hydrant Services Inc.	2-10" Team Insert Valve for Oxford College	26,200.00
Jordan Engineering	Data Collection/Control loops – ties etc. 1/5/2016 – 1/21/2016,, East Clark Extension/Civil design and construction plans – approx. 85% complete, excluding GDOT portion	7,535.00
Omega Mapping Service	Ground Penetrating Radar SE Quadrant/GPR & GPS collection discovery	7,805.00

After review and questions:

A motion was made by Smith, seconded by Holt to approve payment of the invoices. The vote was 7 in favor with 0 opposed. The motion was approved.

### <u>Adjourn</u>

There being no further business:

A motion was made by Windham, seconded by Eady to adjourn the meeting at 7:52 PM.

Respectfully submitted,

Lauran S. Willis, CMC/FOA

Churan S. Willis

City Clerk

## OXFORD MAYOR AND COUNCIL REGULAR MEETING MONDAY, MARCH 7, 2016 – 7:00 P.M. CITY HALL A G E N D A

#### PUBLIC HEARING

The Mayor and City Council of the City of Oxford will conduct a public hearing on Monday, March 7<sup>th</sup> at 7 PM to receive comments about the city's pending application with the Georgia Environmental Finance Authority for a loan to construct sewer line extensions in the Emory Street neighborhood. The proposed loan is for \$525,000 for ten years at an anticipated interest rate of 0.52%. The public hearing will be held in the council chambers in City Hall, 110 W Clark Street, Oxford, GA. For further information, please contact the city manager at 770-786-7004.

- 1. Call to Order, Mayor Jerry D. Roseberry
- 2. Invocation
- 3. Pledge of Allegiance
- 4. Motion to accept the Agenda for the March 7, 2016 Mayor and Council Regular Meeting
- 5. **Honorary Councilmember of the Month** Mayor Roseberry has appointed Dean Stephen Bowen of Oxford College as the honorary councilmember of the month for March.
- 6. \* Motion to approve the Minutes of the Regular Meeting February 1, 2016.
- 7. \* Motion to approve the Minutes of the City Council Work Session February 15, 2016.
- 8. \* Motion to accept the Minutes of the Planning Commission's meeting of December 8, 2015.
- 9. Planning Commission Recommendations/Petitions
- 10. Citizen Concerns
- 11. Mayor's Report
- 12. Trees, Parks and Recreation Board The Trees, Parks and Recreation Board recommends that Ms. Glenda Stewart be appointed to one of the two openings on the Board.
- 13. July 4th Committee It is time to appoint a committee for the July 4th parade and celebration.
- 14. \* Budget Amendment We have attached a Resolution to amend the general fund budget and the capital projects budget as discussed at the February work session.

- 15. \* **GEFA Loan** We will have an additional expense in connection with the GEFA loan application. Please see the attached memo for an explanation.
- 16. **Finance** Request to authorize City Clerk to wire transfer \$500,000 from General Fund Operating Account with United Bank to Georgia Fund 1.
- 17. Finance Request to authorize City Clerk Lauran Willis to change the Commercial Money Market Account (better known as Capital Project Fund Account) with United Bank which has restricted transaction limitations, to an Interest Checking Account with unlimited transaction capability. This is to avoid monthly service charges based on transaction limitations and risk of mandatory charge by the FDIC.
- 18. Finance Request to authorize City Clerk Lauran Willis, to move the funds from the closed Public Fund CD with United Bank that was previously wired to Georgia Fund 1 in September 2015 and was in the electric fund to transfer these funds into the General Fund/Georgia Fund 1 account. The purpose is to show all of the Georgia Fund 1 monies in one account defined as Georgia Fund 1.

#### 19. \* Lawnmower Bids

- 20. Invoice Approval
- 21. **Radar Recorder** Police Chief Dave Harvey will report on the workings of the new radar recorder.
- 22. Adjourn

#### **INVOICES OVER \$1,000.00**

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City of Covington	E-911 2016 Calls 7/20/2015 – 06/2016	9,539.50
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PUR	CHASES/CONTRACT LABOR	
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A	PPROVED CONTRACTS	
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Jordan Engineering	Data Collection/Control loops – ties etc. 1/5/2016 – 1/21/2016,, East Clark Extension/Civil design and construction plans – approx. 85% complete, excluding GDOT portion	7,535.00
Omega Mapping Service	Ground Penetrating Radar SE Quadrant/GPR & GPS collection discovery	7,805.00



# **PROCLAMATION**

WHEREAS, citizen input is important to the City Council of the City of Oxford so we can better govern our City; and

WHEREAS, it is important to show the citizens of our City how our City operates and how City Council functions; and

WHEREAS, City Council has created the Honorary Councilmember of the Month Program in Oxford; and

WHEREAS, as Mayor I have nominated Dean Stephen H. Bowen to serve for this month.

**NOW, THEREFORE**, I, Mayor Jerry D. Roseberry, do hereby appoint Dean Stephen H. Bowen as the Honorary Councilmember for the City of Oxford for the month of March.

SO PROCLAIMED, this seventh day of March, 2016.

MAYOR AND CITY COUNCIL OF OXFORD

BY: Mayor

ATTEST:



# OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING REGULAR MEETING MONDAY, FEBRUARY 1, 2016 – 7:00 P.M. CITY HALL

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; SARAH DAVIS; GEORGE HOLT; DAVID EADY; MIKE READY, COUNCILMEMBER TERRY SMITH WAS NOT IN ATTENDENCE.

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; David Strickland, City Attorney; Lauran Willis, City Clerk; Cheryl Ready, Anderson Wright, Hoyt and LaTrelle Oliver, Jeff Wearing, Steve Springer, Carol & Neil Penn, Judy Greer, Juanita Carson, Mary Carter.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Hoyt Oliver.

Pledge of allegiance

A motion was made by Windham, seconded by Davis to accept the Agenda for the February 1, 2016 Mayor and Council Regular Meeting. The vote was 6 in favor and 0 opposed. The motion was approved.

A motion was made by Davis, seconded by Windham to approve the Minutes of the Regular Meeting, January 4, 2016. The vote was 6 in favor with 0 opposed. The motion was approved.

A motion was made by Ready, seconded by Eady to approve the Minutes of the January 19, 2016 Work Session. The vote was 6 in favor with 0 opposed. The motion was approved.

## PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

None

#### **CITIZENS COMMENTS/CONCERNS**

Chery Ready reminded everyone of the Arbor Day celebration that will be held at City Hall on February 20, 2016 at 10:00 am.

Anderson Wright announced that the Oxford Shrine Society will have their annual meeting on Monday, February 22, 2016 at 7:00 pm at City Hall. The main speakers and introduction to the new website will be Hoyt Oliver and Lisa Dorward.

#### **Mayor's Reports**

Mayor Roseberry announced the February work session will be on Monday, February 15, 2016 at 6:00 pm, and the Oxford Historical Cemetery Foundation will meet Sunday, February 14, 2016 at 2:00 at City Hall.

#### Mayor Pro Tem-

City Manager Bob Schwartz said based on the discussion at the January work session, we request a motion electing Councilmember George Holt as Mayor Pro Tem for 2016.

A motion was made by Eady, seconded by Ready to appoint Councilmember George Holt to serve as Mayor Pro Tem for 2016. The vote was 5 in favor with Holt abstaining and Councilmember Terry Smith not present. The motion was approved.

#### **Oxford Planning Commission**

City Manager Bob Schwartz said that at the January meeting, we overlooked reappointing Jonathan Eady to a three year term on the Planning Commission. We recommend a motion that would reappoint Mr. Eady.

A motion was made by Hold, seconded by Eady to reappoint Jonathan Eady to serve another three year term on the Planning Commission. The vote was 6 in favor with 0 opposed. The motion was approved.

#### Groundskeeper

City Manager Bob Schwartz presented a memo describing the new groundskeeper position along with a job description and a Resolution to create the position, a Resolution to amend the Streets Department budget to pay for the position, and a Resolution to amend the Capital Projects budget to purchase the lawnmowers. After discussion:

A motion was made by Eady, seconded by Ready to approve the position description and associated budget resolution to proceed with the hiring of a Groundskeeper. The vote was 5 in favor with 1 nay. Councilmember Jim Windham was opposed and Councilmember Terry Smith not present.

#### **Tree Trimming Contract**

City Manager Bob Schwartz explained to Council that each January, we trim the trees near our powerlines. This year we need to change contractors. As was discussed during the work session, we are requesting City Council approve a purchase order for Burford, Inc. for tree trimming based on a bid submitted to the City of Covington for \$113.80 an hour. This was the lower of two bids submitted. After discussion:

A motion was made by Eady, seconded by Holt to approve the proposal based on Covington's bids at \$113.80 per hour not to exceed \$25,000. The vote was 6 in favor with 0 opposed. The motion was approved.

#### **INVOICE APPROVAL**

#### **INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
	City of Oxford	
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for January	1,544.87
City of Covington	Quarterly Sewer charges 9/30/15-12/31/15	9,810.00
GMEBS	Employee Retirement Fund 5	

Humana	Health Insurance (February)	6,818.10	
Latham Home Sanitation	Monthly waste removal services	5,636.10	
Newton County BOC	Cornish Creek Water Fund	9,190.00	
Newton County Water & Sewer	Monthly charges 11/30/15 – 12/30/15 (two months)	11,149.97	
Sophicity	IT in a Box	1,401.68	
Southeastern Power Administration	SEPA energy cost	3,463.49	
Steven A. Hathorn	Professional Services Judge Oct-Dec 2015	1,250.00	
P	URCHASES/CONTRACT LABOR	-	
Dial's Diesel Parts & Service	Leaf /Chipper Truck repair	1,157.99	
Ellis Trucking	4 loads of gravel spread on Stagecoach Road/1 load for stock pile.	1,700.00	
Jamar Technologies, Inc.	Radar Recorder	3,995.00	
MasterCard Services	Christmas Dinner/Calendars/Council member orientation lunch/Clerks Conference registration (Lauran and Stacey)/Postage/Framing/Mayors meetings/etc.	3,059.22	
Treadwell, Tamplin & Co.	Professional Services - Interim billing for FY2015 audit including Council Retreat, DCA & MEAG reporting	10,000.00	
	APPROVED CONTRACTS		
Ace/Kimble Services	First Draw-George Street Drainage Project	30,000.00	
Enviroprobe, LLC	Asbestos abatement residential house Watson Street	5,500.00	
Jordan Engineering  Data Collection/Survey City Rights-of-Way calculations/research/mapping/Wooden fence on George Street/sewer expansion timing estimation /November monthly summary report.		6,298.75	
Scarborough Tree	Remove Poplar tree next to gas lines/grinding stump	1,950.00	

A motion was made by Holt, seconded by Eady to approve payment of the invoices. The vote was 6 in favor with 0 opposed. The motion was approved.

#### <u>Adjourn</u>

A motion was made by Eady, seconded by Windham to adjourn the meeting at 7:26 PM. The vote was 6 in favor with 0 opposed. The motion was approved.

Respectfully submitted;

Lauran Willis City Clerk



# WORK SESSION MEETING WONDAY, FEBRUARY 15, 2016 – 6:00 P.M. CITY HALL

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; MIKE READY.

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; Lauran Willis, City Clerk; Cheryl Ready, Anderson Wright, Hoyt and LaTrelle Oliver, Jeff Wearing, Carol & Neil Penn, Judy Greer, Peggy Madden, Dean Stephen Bowen, Kendra Mayfield, Todd Cain, Rev. Tom Johnson.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor.

 Honorary Councilmember – Mayor Roseberry introduced Dean Stephen Bowen as the Honorary Councilmember for March. Dean Bowen gave a short speech and expressed gratitude to the Mayor and Council for their support of Oxford College.

#### Mayors Announcements

Mayor Roseberry reminded everyone of the following upcoming events.

- Arbor Day Celebration is Saturday, February 20, 2016 at 10:00 am in the City Hall Community Room.
- March 7<sup>th</sup>, 2016 there will be a Reception honoring retiring Dean Stephen Bowen at 5:45 PM in the City Hall Community Room. This will be prior to the Regular Session at 7:00 PM with a Public Hearing as the first item on the agenda at 7:00 PM concerning our application for a loan from GEFA to construct sewer lines.
- Mayor Roseberry said at the March 7<sup>th</sup>, 2016 meeting Council will consider a committee for the July 4<sup>th</sup> Parade.
- The Oxford Historical Shrine Society will meet on Monday, February 22, 2016 at 7:00 PM in the City Hall Community Room.
- Cemetery Agreement Our five year agreement with the Oxford Historical Cemetery Foundation was signed February 5, 2011. It may be renewed with the agreement of both parties.
   City Manager Bob Schwartz explained the findings of a conflict between the Cemetery agreement and the City Ordinance in the percentage of funds being paid to the Foundation. Reverend Tom Johnson

gave a report to Council regarding the Cemetery Foundation's annual meeting held Sunday, February 14, 2016 and its relation to the City as it pertains to the funds.

- 3. Budget Calendar City Manager Bob Schwartz presented Council with the budget calendar for FY2017 (July 2016 June 2017) saying we will start work the end of this month.
- 4. Public Hearing City Manager Bob Schwartz reminded everyone we will have a public hearing at the March City Council meeting concerning our application for a loan from GEFA to construct sewer lines. The lowest interest rate is offered on federal funds and the federal funds loans require a public hearing.
- 5. 104 West Watson Street City Manager Bob Schwartz said we acquired this house and lot as part of the Asbury Street Park. Bob presented Council with a copy of an inspection by a home inspector. After reviewing the report, we are recommending Council authorize us to tear down the house. We will get bids in time for the March Council meeting. Councilmember Jim Windham said he ran some comparison figures to see what the cost would be to replace the house if that is the route Council wants to consider. His estimated cost came to \$120,000.00. After discussion it was decided to have the city Maintenance Department put tarps over the entire roof until Council receives the studies from the Park Committee and the Special Study Committee from UGA before making a decision.
- 6. Oxford College Dining Hall Construction City Manager Bob Schwartz presented to Council a report regarding the construction of some of the drainage system for this project. He said in order to complete the construction of some of the drainage system, we need to relocate a portion of a 10" water line. The drainage system needs to be completed before the slab can be poured. We need to reroute the water line, and we may (or may not) need two insertion valves and we may (or may not) need two wet taps. The insertion valves and wet taps may be necessary to maintain uninterrupted service to the Jolley Residential Center. Bob presented two bids. The total project could be as low as \$19,031 or as high as \$43,841. The entire project will be reimbursed by Oxford College. Bob presented a map created by Jody Reid showing the location of the existing line and where the line will be relocated to. Bob requested a motion to issue a purchase order to proceed with this project.

A motion was made by Eady, seconded by Windham for the approval to accept the proposals and proceed with this project. The vote was 7 to 0. The motion was approved.

- 7. Budget Amendments City Manager Bob Schwartz presented a description on three proposed budget amendments which he will present with a Resolution for approval at the March meeting. One will be to the Professional Services for the contract with Kay Lee, one will be to the City Master Plan Development for the expenditures for the Special Projects with UGA and one will be for the City Park Playground and Pavilion Design and Build.
- 8. George Street Trail City Manager Bob Schwartz said we are ready for to start designing the extension of the trail between the George Street Park and the trail. If agreeable with Council, we will ask the city engineer to begin the design. Councilmember David Eady said the Trees, Parks and Recreation Board as well as the College should be a part of the design planning.
- City of Covington Emergency Service Agreement Mayor Roseberry said he met with a Captain from the Covington Fire Department. There is discussion of the need for an intergovernmental agreement with

Covington to provide emergency fire and medical service in the City of Oxford. Covington would not replace Newton County but would be authorized to respond with the County as they now do in the unincorporated area of the county.

Mayor Roseberry said he will ask Council at the next meeting to adopt an agreement with Covington so they do not have to wait to be called they will be dispatched with the county.

10. Project Status and Engineer's Progress Report - City Manager Bob Schwartz presented an update and gave a summary of the current projects.

Respectfully submitted;

Lauran Willis City Clerk

#### OXFORD PLANNING COMMISSION

Minutes - December 8, 2015

**MEMBERS**: Jonathan Eady, Vice-Chair; Shawn Gaither, secretary; Penny England, and Ron Manson. Vivian Harris joined the meeting on the speaker phone.

**STAFF**: Bob Schwartz, city manager and zoning administrator.

**GUESTS**: Crystal Johnson, Michael Strange, Judy Carter, Chloe Carter, and Morgan Carter who were all present concerning the request on behalf of Joyce Sullivan.

**OPENING**: Mr. Eady called the meeting to order and welcomed the guests.

**APPROVAL OF MINUTES**: Upon motion of Mr. Manson, seconded by Ms. England, the minutes for the meeting of September 15, 2015 were approved.

**JOYCE SULLIVAN DEVELOPMENT PERMIT APPLICATION:** Mr. Michael Strange, who is one of the tenants, spoke on behalf of the application. They are leasing the home for one year. The lease will be up in February. They would like to move the portable metal building into the backyard and they will take it with them when the lease is up. The portable building will be  $10' \times 16'$ .

Mr. Eady asked if it would have electricity and Mr. Strange said it would not. Mr. Eady and Mr. Schwartz noted that the setback requirements would be met. Mr. Schwartz and Jody Reid had been at the site earlier in the week and measured the setbacks for the proposed location for the portable building.

Upon motion of Mr. Manson, seconded by Ms. Gaither the request for the development permit was approved as submitted. The vote was unanimous including Ms. Harris on the telephone.

**DEVELOPMENT APPLICATION CHECKLIST:** Mr. Eady introduced the discussion of a checklist which would be given to applicants along with the development permit application. This is something that the Planning Commission had used several years ago. During the discussion the Planning Commission modified the checklist. Mr. Schwartz is going to make the changes and start using the checklist whenever anyone requests a development permit application.

ADJOURNMENT: Mr. Eady adjourned the meeting at 7:28 PM.

Submitted by:

Bob Schwartz, zoning administrator

## **CITY OF OXFORD**

#### RESOLUTION

WHEREAS, City Council has determined that the special projects committee would benefit from a consulting contract with Kay Lee, and

WHEREAS, City Council has determined that it is not in the best interest of the city to create a position for a community development coordinator at this time, and

WHEREAS, City Council has determined it is necessary to make two changes in the capital projects budget to account for changes in the spending plan,

#### NOW THEREFORE BE IT RESOLVED, that

- 1. The general fund FY2016 budget for general government, regular employees of \$251,482 is reduced by \$30,000 to \$221,482 and the general government, professional services budget of \$89,000 in increased by \$30,000 to \$119,000.
- 2. The FY2016 capital projects budget, city master plan development and implementation account is increased by \$75,000 from \$100,000 to \$175,000.
- 3. The FY2016 capital projects budget, city park playground and pavilion design and build account is increased by \$100,000 from \$20,000 to \$120,000.

Adopted this seventh day of March, 2016.

BY:

ATTEST:

City/Clerk



# Memo

To: City Council

From: Bob Schwartz, City Manager

Date: Thursday, March 03, 2016

Re: GEFA loan requirements

The GEFA (Georgia Environmental Finance Authority) loan we have applied for to fund our sewer project will come from a pool of federal money managed by GEFA. The main advantage of this program is the lower interest rate. The alternative is a state program with a higher interest rate. Under the federal program we will have a 10 year loan at 0.5% interest with a total principal and interest payment of \$538,343. Under the state program we would have a 10 year loan at 1.44% interest with total principal and interest repayment of \$564,021. The differential is \$25,678.

Like many federal programs this loan comes with some additional requirements. One of the requirements is the public hearing we will have at the March 7 Council meeting. An additional requirement is an environmental review and planning document. Because this program is administered together with the Environmental Protection Division (EPD), this report will be reviewed by the EPD before any action is taken by GEFA on the loan. The report is very involved and needs to be prepared by an engineer. It generally takes three months for EPD to review the report.

I have been working with Robert Jordan to determine the best way to prepare this very extensive report. Robert does not have the staff resources at his firm or the time to prepare it. He has checked with three or four other firms and found one who has experience with these type of reports and also has the time to prepare it. This is the Triple Point engineering firm in Macon. The cost for the report would be \$8,000. Since this is much less than the interest we would save during the life of the loan, it makes sense to me to continue with the process. However, I wanted to make sure Council was aware of this requirement.

110 W. Clark Street Oxford, GA 30054 Phone 770-786-7004 Fax 770-786-2211 www.oxfordgeorgia.org



Incorporated December 23, 1839

Mayor Jerry D. Roseberry City Manager Bob Schwartz City Clerk Lauran Willis

#### March 7, 2016

To: Mayor Jerry Roseberry

Copy: City Manager Bob Schwartz

From: City Clerk Lauran Willis

**RE: Transfer of Funds** 

This request is to authorize City Clerk Lauran Willis to wire transfer \$500,000 from the General Fund Operating Account (855) with United Bank to the (GF1) Georgia Fund 1 account #6211-114003, Wells Fargo Bank, ABA#: 121000248, Account# 2000179900314, Office of the State Treasurer Ref# (LGIP #) as per the approved request March 7, 2016.

Sincerely;

Youran Uullus
Lauran S. Willis, CMC/FOA

City Clerk

Authorized Signature:

Authorized Signature:

George R. Holt, Mayor Pro-Tem

Authorized Signature:

Bob Schwartz, City Manager

110 W. Clark Street Oxford, GA 30054 Phone 770-786-7004 Fax 770-786-2211 www.oxfordgeorgia.org



Incorporated December 23, 1839

Mayor Jerry D. Roseberry City Manager Bob Schwartz City Clerk Lauran Willis

#### March 7, 2016

This is a request to Mayor and Council to approve a resolution authorizing the City Clerk, Lauran Willis to change the Commercial Money Market Account (better known as Capital Project Fund Account – (921) with United which has restricted transaction limitations, to an Interest Checking Account with unlimited transaction capability.

This is to avoid monthly service charges based on transaction limitations and risk of mandatory change by FDIC. This will also ease the monthly accounts payable processing.

Sincerely;

Yawa Willis, CMC/FOR

City Clerk

Mayor: Washerry

Mayor Pro Tem: George R. Holt

City Manager: Mayor: George R. Holt

**Bob Schwartz** 

110 W. Clark Street Oxford, GA 30054 Phone 770-786-7004 Fax 770-786-2211 www.oxfordgeorgia.org



Incorporated December 23, 1839

Mayor Jerry D. Roseberry City Manager Bob Schwartz City Clerk Lauran Willis

#### March 7, 2016

This is a request to Mayor and Council to authorize City Clerk, Lauran Willis, to move the funds from the closed Public Fund CD with United Bank that was previously wired to Georgia Fund 1 in September 2015 and was in the electric fund, to transfer these funds into the General Fund/Georgia Fund 1 account. The purpose is to show all of the Georgia Fund 1 monies in one account defined as Georgia Fund 1.

Sincerely;

Lauran Willis, CMC/FOR

Jerry D. Ros

City Clerk

Mayor:

Mayor Pro Tem: \_

City Manager:

**Bob Schwartz** 

George R. Holt

### Lawnmower quotes

Vendor	Manufacturer	60"	48"	TOTAL
Social Circle Ace Home				
Center	Exmark	\$9,349.15	\$7,394.15	\$16,743.30
Stananco Tire & Power				
Equipment	Grasshopper	\$9,213.50	\$7,633.10	\$16,846.60
Stananco Tire & Power				
Equipment	Hustler	\$10,944.82	\$7,454.48	\$18,399.25

### CITY OF OXFORD

#### RESOLUTION

WHEREAS, City Council has determined that it would be to the benefit of the city to provide groundskeeping and landscape maintenance services using both full-time city employees and part-time employees, and

WHEREAS, City Council has determined that it is necessary to purchase two additional zero turn lawnmowers and additional equipment at a cost of \$25,000 total, and

WHEREAS, there are sufficient unallocated funds in the capital project funds to provide for this expenditure,

#### NOW THEREFORE BE IT RESOLVED, that

The capital budget for FY2016 is amended by adding a \$25,000 line item for the purchase of lawnmowers and equipment.

Adopted this first day of February, 2016.

DV.

DI.		
Mayor		 
ATTEST:		
City Clerk	 	



P.O. Drawer C 181 S Cherokee Road Social Circle GA 30025 T-7704643354 F-7704644018

November 4, 2015

City of Oxford 110 West Clark Street Oxford GA 30054

Attention: Jody Reid

Thank you for allowing us to quote your Outdoor Power Equipment needs. The Make, Model, Description and Pricing of the units you requested are as follows.

Exmark LZE801GKA60RA1 Zero Turn Mower with 60" Rear Discharge Deck and 29HP Kawasaki Engine. \$9349.15

Exmark LZE651GKA484A2 Zero Turn Mower with 48" Deck and 22HP Kawasaki Engine. \$7394.15

Please call me if you have any questions.

**Troy Phillips** 

**Outdoor Power Manager** 

# QUOTATION

PAGE: 1

STANANCO TIRE AND POWER EQUIPMENT

110 Stark Rd

Jackson, Ga 30233 Phone #: (770)775-7112 Fax #: (770)775-7123

PHONE #:

CELL#: (404)725-6519

DATE: 3/4/2016

ORDER#: 1160569

ALT.#: P.O.#:

CUSTOMER#: 14466 CP: LKM

TERMS: Cash

LOCATION: 1

SALES TYPE: Quote

STATUS: Active

**BILL TO 14466** 

CITY OF OXFORD **ATTN JODY REID** 

SHIP TO

CITY OF OXFORD **ATTN JODY REID** 

FR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
rite	LG	60" HUSTLER (934307) REAR DISCHARGE	1	\$10,944.82	\$10,944.82	\$10,944.82
		SUPER Z HYPO DRIVE				
440	LG	48" HUSTLER (944133) X1 REAR DISCHARGE	1.	<b>\$7,454.43</b>	<b>\$7,454.4</b> 3	\$7,454.43

Prices reflected on this quote are valid for 30 days.

SUBTOTAL:

\$18,399.25

TAX:

\$0.00

ORDER TOTAL:

\$18,399.25

Authorized By:			
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## QUOTATION

PAGE: 1

STANANCO TIRE AND POWER EQUIPMENT

110 Stark Rd

Jackson, Ga 30233

Phone #: (770)775-7112

Fax #: (770)775-7123

PHONE #:

CELL#: (404)725-6519

DATE: 3/4/2016

ORDER #: 1160570

CUSTOMER#: 14466

CP: LKM

TERMS: Cash

ALT. #:

P.O.#:

LOCATION: 1

SALES TYPE: Quote

STATUS: Active

BILL TO 14456

CITY OF OXFORD ATTN JODY REID

SHIP TO

CITY OF OXFORD ATTN JODY REID

4FR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
Park	LG	GRASSHOPPER MODEL 335 W/ REAR DISCHARGE 61" CUT (534183)	1	\$9,213.50	\$9,213.50	\$9,213.50
<b>John</b>	LG	GRASSHOPPER MODEL 225 48" CUT	1	\$7,633.10	\$7,633.10	\$7,633.10

Prices reflected on this quote are valid for 30 days.

SUBTOTAL:

\$16,846.60

TAX:

\$0.00

ORDER TOTAL:

\$16,846.60

Authorized By:	
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#### **Bonnell Street Electric Bids**

Labor

Marable-Pirkle, Inc. \$84,960.00 Service Electric Company \$85,650.00

**Materials** 

Anixter, Norcross \$10,067.93 Gresco \$10,009.10

Low Bids TOTAL \$94,969.10

FY2015 Capital Project Budget \$100,000.00

# MARABLE-PIRKLE INC.

PHONE # 404-344-4411

FAX # (404) 349-4096

January 15, 2016

City of Oxford Electrical Jody Reld jreid@oxfordgeorgia.org

FROM: Marshall Collins

PROJECT: Oxford Electrical System Upgrade and Pole Replacement;

COMMENTS:

We appreciate the opportunity to provide the following proposal for the above referenced project.

MARABLE-PIRKLE, Inc. will furnish personnel and equipment to: Install power poles, pole top assembles with down guys and anchors to support the new pole line and transfer existing electrical attachments as indicated on ECG print.

Labor and Equipment

\$84,960.00

Pricing has been based on:

Digging in soll/dirt rock and/or hand digging to be addressed on an hourly bases.

Area to be accessible by trucks and trailer.

All material to be furnished by the city.

Price qualifications and clarifications:

Price firm for 30 days.

Price based on normal working hours during straight time.

Payment 30 day after invoice date. Past due invoices are subject to late fee charges.

BEFORE JOB CAN PROCEED WE MUST RECEIVE SIGNED & DATED ACCEPTANCE WITH
PURCHASE ORDER # AS WELL AS LOCATE #

ACCEPTED BY:

DATE

PURCHASE ORDER #

PLEASE CALL (404) 344-4411 AS SOON AS POSSIBLE IF TRANSMISSION IS NOT LEGIBLE OR ALL PAGES WERE NOT RECEIVED. THANK YOU!



# SERVICE ELECTRIC Company

P.O. Box 3656 1631 East 25th Street Chattanooga, TN 37404 Phone 423-265-3161 FAX 423-265-3960

January 4, 2016

City of Oxford, GA Attn: Mr. Jody Reid 110 West Clark Street Oxford, GA 30054-2274

Re:

Feeder Reconductor Project

Haygood St., Stone St., Queen Ann St. & Bonnell St.

Mr. Reid,

Thank you for the opportunity to quote the subject reconductor and pole change out project. We offer the lump sum, fixed price of \$85,650.00 for this work based on the drawing you provided. It is our intention to complete the project in one trip. Should weather or other conditions prevent us from completing the project additional charges for mobilization and demobilization for subsequent trips apply at the rate of \$5,000.00 each mob. and de-mob. Additional work outside of this scope will be performed at agreed upon pricing.

The Lump Sum Price considers that the City of Oxford will provide all material and is based on Electric Cities of Georgia specifications and drawing 481208R0 (dated 9/4/15).

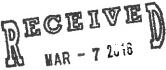
Should you have any questions, please feel free to contact me.

Sincerely,

Brian D. Imsand

Vice President, Distribution Services





Acknowledgement	10063284-00
Page	1
Date	03/07/16

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	/ 15KV SYSTEM 3238018C10M		14	EΑ	59.00	EA	826.00	
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6 J8634-1/2 BOLT CARRIAGE 3/8X4-	1/2" SQUARE NUT 3" LENGTH		250	EA	0.62	EA	155.00	
GRESCO STOCK TOD ITEM MUST BE PURCI BOX QUANTITY 250	HASED IN INCREMENTS/MULTIPLES	OF S	TANDA	RD				
7 AF9412 BOLT OVALEYE 5/8X12************************************	6" THREADS W/NUT 25/BOX		25	each	3.04	eact	76.00	
GRESCO STOCK TOD ITEM MUST BE PURCI BOX QUANTITY 25TI	HASED IN INCREMENTS/MULTIPLES	OF S	TANDA	RD				
8 8812/DF3B12 BOLT MACHINE 5/8X12"	6" THREAD 8812/DF3B12		100	EA	1.06	EA	106.00	
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10 D1583	V FOR CUTOUT & ARRESTER  ** AY S.T.P.S. N ANY QUANTITY		14	EA	21.05	EA	294.70	
11 F1CA-MV-H18-S1-H BRACKET FIBGL 25KV 1 GRESCO STOCK TODA CAN BE PURCHASED I	AY S.T.P.S. N ANY QUANTITY		4	ĒA	23.80	EA	95.20	
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13 JAB58HP CLAMP GRD ROD 5/8 CU ************************************	Y S,T.P.S. ASED IN INCREMENTS/MULTIPLI	ES OF S	50 TANDA		2.57	EA	128.50	
14 CSG15-100A-110-CN-10KA CUTOUT NON-LB 100A 15 ************************************		VE	14	each	57.00	each	798.00	
15 DG-4544 GRIP DIST DE 1/0 ACSR F	PREFORM 1/0 ACSR		50	EA	2.41	EA	120.50	
GRESCO STOCK TODA' ITEM MUST BE PURCHA BOX QUANTITY 50	Y S.T.P.S. ASED IN INCREMENTS/MULTIPLE	S OF S	TANDA	RD				
16 GDE-1107 GRIP GUY DE GALV STEE	EL 3 PREFORM PRODUCT		50	EA	2.20500	EA	110.25	
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105 West Watson Oxford, GA 30054

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17 PG-MS-3921 GUY GUARD POLY 8' YE Interchange Prod: PGMS3			25	EA	2.15	EΑ	53.76
GRESCO STOCK TODA ITEM MUST BE PURCH BOX QUANTITY 25	AY S.T.P.S. HASED IN INCREMENTS/MULTIPLE	S OF S	TANDA	RD			
18 GAU35/UGA-653 ATTACHMENT GUY UNIV Interchange Prod: GAU35	/ERSAL INS & UNINSULATED GUY		50	EA	6.60	EA	330.00
GRESCO STOCK TODA ITEM MUST BE PURCH BOX QUANTITY 50	IASED IN INCREMENTS/MULTIPLE	S OF S	TANDA	RD			
19 366S/PI23253RT INS PORC PIN 15KV F-N	ECK 1"R GRY 366-S P.P.		12	EA	3.15	EA	37.80
GRESCO STOCK TOD/ ITEM MUST BE PURCH BOX QUANTITY 12	IASED IN INCREMENTS/MULTIPLE	S OF S	TANDA	RD			
20 2011/Vi2611 INS PORC SPOOL 2" VIC pallet qty 3600			100	EA	0.58	EA	58.00
GRESCO STOCK TODA	AY S.T.P.S.						
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Acknowledgement	10063284-00			
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Date	03/07/16			

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105 West Watson Oxford, GA 30054

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22. GCC15-54R2-OS INS GUY STRAIN 54"C-C	C2-R CLEVIS-C 15000#GCC1554R2	20	EA	15.7 <del>6</del>	EA	315.20
GRESCO STOCK TOD ITEM MUST BE PURCI BOX QUANTITY 10	HASED IN INCREMENTS/MULTIPLES	OF STANDA	RD			
23 AF8583 LOCKNUTS 5/8" AF8583		1000	each	0.17	each	170.00
GRESCO STOCK TO 7 ITEM MUST BE PURCH BOX QUANTITY 1000	HASED IN INCREMENTS/MULTIPLES 	OF STANDA	.RD			
24 J740Z PIN POLE TOP 15KV 1" I	NYLON HD 20"LG GALVSTL	20	EA	7.28	EA	145.60
GRESCO STOCK TO 2	WEEKS					
Continued						



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105 West Watson Oxford, GA 30054

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GRESCO STOCK TODA	AY S.T.P.S. HASED IN INCREMENTS/MULTIPL	ES OF ST	ANDA	RD		:	
26 E102-1632/D-84-6 ANCHOR PISA 8 1-3/8 60	000# D-84-6 3/4&1" ROD		12	EA	17.30	EA	207.8
GRESCO STOCK TODA ITEM MUST BE PURCH BOX QUANTITY 4	HASED IN INCREMENTS/MULTIPLE	ES OF ST	AND/	RD			
27 W588/615883 ROD GRD 5/8X8 CU NON	N-SEC 6258G13/615883/588RUS		24	EA	10.00	EA	240.00
GRESCO STOCK TODA	SED IN ANY QUANTITY			i			
28 106U FASTENER 1/4X2 W/CUS	SHION F/R SHIELD 106U/LSE-252	:	2000	2	0.22	2	440.00
GRESCO STOCK TODA	AY S.T.P.S. IASED IN INCREMENTS/MULTIPLI	ES OF ST	ANDA	RD			
Continued							



Acknowledgement	10063284-00
Page	8
Date	03/07/16

110 West Clark Street Oxford, GA 30054

Ship To: CITY OF OXFORD 105 West Watson Oxford, GA 30054

			4		Refe	eren	ce
Customer PO	Warehouse		SLSF	Terms			Ship Via
R.F.Q./#514		csti	Net	30 Days		Gresco Truck	
Item Number	Qua	Quantity		Price	Pe	r Extension	
BOX QUANTITY 2000 29 127742L SWITCH DISCONNECT L	B 27K SINGLE INS TY D73-CD		3	EA	158.00	EA	474.00
the one we are offering is item to 3 weeks	s Porcelain and is Gresco stock						
30 D6560A NUT TWINEYE FOR 5/8" I	ROD MACLEAN STD BOX QTY 25	[	25	EA	8.50	EA	212.50
	ASED IN INCREMENTS/MULTIPLES AD-TIME IS 4-5 WEEKS *	OF ST	rand/	RD			
31 POLE WOOD 40'CL3 CCA 40' CLASS 3		( 	10	EA	243.00	EA	2430.00
	R QTY 11 POLES TOTAL /2 ITEMS Q PRICE MAY BE MORE OR LESS DE THANKS,			N			
32 POLE WOOD 45'CL3 CCA 45' CLASS 3			1	EA	315.00	EA	315.00
	R QTY 11 POLES TOTAL /2 ITEMS Q PRICE MAY BE MORE OR LESS DE			7			
Continued							



Acknowledgement	10063284-00
Page	9
Date	03/07/16

110 West Clark Street Oxford, GA 30054 Ship To: CITY OF OXFORD

105 West Watson Oxford, GA 30054

						Ref	eren	ce
Customer PO	Wa	rehouse		SLSI	9	Terms		Ship Via
R.F.Q./#514	4 Gresco-Forsyth, GA			csti	N	et 30 Days		Gresco Truck
Item Number	/ Description		Qua	ntity	UM	Price	Ре	г Extension
QUANTITY ORDERED.	THANKS,							
33 6SD.CU25 WRE CU #6 SOL SPL BA	ARE 25#SPOOL 315	PER SPL	!	75	LB	3.00	LB	225.00
25 LB. SPOOL/REEL = : 315FT. = \$ 74.98575 AP GRESCO STOCK TODA	PPROXIMATELY \$ 7 NY S.T.P.S.	@ \$ 0.23805 PER 5.00 PER SPOOL	FOOT	X				
34 CW44-6 WASHER SQUARE CUR\	/ED 4X4 - 5/8 &3/4"	CECO		50	EA	2.54	EA	127.00
ITEM MUST BE PURCH BOX QUANTITY 50 GRESCO STOCK TO 1	WEEK	NTS/MULTIPLES	OF ST	ANDA	RD			
35 AF1075 WASHER SQ 2-1/4X2-1/4X	X 3/16" W/11/16" HC	DLE250/B		250	each	0.24	each	60.00
GRESCO STOCK TODA ITEM MUST BE PURCH BOX QUANTITY 250	Y S.T.P.S. ASED IN INCREME	NTS/MULTIPLES	OF ST	ANDA	RD			
35 Lin	es Total	Qty Shipped Tot	ณ์ 53	85		Total Invoice Tota	J	10009.10 10009.10
Last Page		2						
Thank you for the opportunity	y to serve you!	,				<u> </u>		



www.anixterpowersolutions.com

Phone: 404.691.2605 Fax: 770.798.1309

Quotation: U00452474.03

To:

**CITY OF OXFORD** ELECTRIC DEPT. 110 WEST CLARK OXFORD, GA 30054

Attn:

Phone:

Fax: 7704268913 Issued Date:

Mar 07, 2016 Expiration Date: Apr 06, 2016

Sales Contact:

Sean Phillips

(P) 404.223.1818 (F) 404.691.4736

sean.phillips@hdsupply.com

ltem	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		HDSO-47 CLAMP DE STRAIGHT BLTD .19"47" NO FTG STD PKG: 20	20	7.300	EA	146.00
		DEL: STOCK				
2		38UGGSA250C WIRE GUY GALV STEEL 3/8 IN 7 STR UTL GR STD PKG: 250	750	0.281	FT	210.75
		DEL: STOCK				
3		D-104-6 ANCH PISA 10" HEL 6000# 1-3/8"SQ HUB 3/4-1"ROD STD PKG: 4	10	23.600	EA	236.00
		DEL: STOCK				
4		33443484 R XARM 3-3/4X4-3/4X8 FT 4 5/8"PINS REA 03 STD PKG: 50	2	29.850	ĘΑ	59,70
		DEL: STOCK				
5		ZHP010-0000100 ARR DIST 10KV HD POLY 10KA W/BIRD CAP NO BRKT STD PKG: 128	14	26.300	EA	368.20
		DEL: STOCK				
6		J8635 BOLT CARRIAGE 3/8" X 5" W/SQ NUT STD PKG: 250	250	0.610	EA	152.50
		DEL: 3 weeks				
7		J9412 BOLT OVALEYE 5/8" X 12" STD PKG: 25 DEL: STOCK	25	3.220	EA	80.50



Phone: 404.691.2605 Fax: 770.798.1309

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770.798.1309 Quotation: U00452474.03

Item C	CustLine Product and Description	Quantity	Price	Unit	Extended
8	J8812 BOLT MACH 5/8"X12"	100	1.190	EA	119.00
	STD PKG: 50				
	DEL: STOCK				
9	J7128 BRACE XARM FLAT GALV 1-1/4"X 1/4 IN STD PKG: 10	10	4.000	EA	40.00
	DEL: 3 weeks				
10	AMI-53 BRACKET ARRESTER/CUTOUT PLE MNTED 12-3/4"	14	55.600	EA	778.40
	DEL: 4 weeks				
11	G1MDA318ADB BRKT C/O & ARR 18" 1.5" DIA 3-POS HDWR & SLOT AL STD PKG; 8	4	28.700	EA	114.80
	DEL: STOCK				
12	J1300 CLEVIS SECONDARY LESS INSULATOR 5/8*BLT STD PKG: 25	25	4.800	EA	120.00
	DEL: STOCK				
13	GRC58 CLAMP GRC 5/8" FOR 5/8" GRD ROD STD PKG: 100	100	1.450	EA	145.00
	DEL: STOCK				
14	X1NCNDLR11 CUTOUT STD 15KV 110BIL PORC PG R90 100A 16KA L STD PKG: 54	14	56.100	EA	785.40
	DEL: STOCK				
15	DG-AC4544 GRIP DE DIST 1/0 6/1 7W .0365409 RH ACSR/AL STD PKG: 50	50	2.100	EA	105.00
	DEL: STOCK				
16	DE-S1107 GRIP GUY DE GALV 3/8" ORANGE STD PKG: 40 DEL: STOCK	48	1.800	EA	86.40



Phone: 404.691.2605

Quotation: U0	10452474.03
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www.anbterp	owersolutions.com	Fax:	770.798.1309		otation:	U004	52474.03
Item   CustLine		Product and	Description	Quantity	Price	Unit	Extended
17	STD PKG: 30		POLYE 1-1/4" RND YEL	12	2.200	EA	26.40
	DEL: STOCK						
18	MGA-345 GUY ATTACHMENT II STD PKG: 25		5/8" MTG BOLTS	25	5,000	EA	125.00
	DEL: STOCK						
19	dp55-4 INSU PIN TYPE F-NE STD PKG: 12	CK 1" ANSI	55-4 GRY PORC	24	3.250	EA	78.00
	DEL: STOCK						
20	DP53-2 INSU SPOOL 3" PORG STD PKG: 32	C ANSI CLA	ASS 53-2 GRAY	32	0.540	EA	17.28
	DEL: STOCK						
21	DS-15M INSU SUSP DE 15KV		LEVIS	18	9.400	EA	169.20
	STD PKG: 18						
	DEL: 3 weeks	3					
22	GCC15-54R2 INSU GUY STRAIN SI STD PKG: 10	LI 15000# 5	54" CLV/CLV 2R	20	15.950	EA	319.00
	DEL: STOCK						
23	J8583 LOCKNUT MF SQ 5/8 STD PKG: 800			800	0.210	EA	168.00
	DEL: STOCK						
24	J740Z PIN POLE TOP 20" 1" STD PKG: 15	NYLN THR	EADS	15	7.550	EA	113.25
	DEL: 3 weeks	8					
25	J203Z PIN INSU XARM 1* N° STD PKG: 25	YL THREAD	DS 5/8" DIAM	4	4.100	EA	16.40
	DEL; STOCK						



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## 6525 BEST FRIEND RD SUITE 100 NORCROSS, GA 30071

Phone: 404.691.2605

Fax:

770.798.1309

Quotation:	U00452474.03
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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
26		D-75-D ROD ANCH PISA 3/4"X7" DE ASSY STD PKG: 5	10	19.800	EA	198.00
		DEL: STOCK				
27		615883 ROD GROUND 5/8 X 8 FT CU 13 MIL REA NON-TH YEL STD PKG: 100	24	11.250	EA	270.00
		DEL: STOCK				
28		J8754TP LAG SCREW W/TWIST DRV 1/2 IN X 4 IN STD PKG: 250	100	0.610	EA	61.00
		DEL: 3 weeks				
29		D2RTNL600J SID 27KV 125KV 600A NO BRKTS SILICONE	3	165.000	EA	495.00
		DEL: 6 weeks				
30		D6560A EYENUT DBL EYE 5/8" DIA GALV FOR PISA ANCH ROD STD PKG: 25	25	6.500	EA	162.50
		DEL: 9 weeks				
31		WPOLE40-3 WOOD POLE,CCA,40' - CLASS 3	10	352.700	EA	3,527.00
		DEL: 3 weeks				
32		WPOLE45-3 WOOD POLE,CCA, 45', CLASS 3	1	398.000	EA	398.00
		DEL: 3 weeks				
33		6SDBS25 W WIRE 6 CU SOL SD BARE 25#/315' WOODEN S STD PKG: 25	75	3.550	LB	266.25
		DEL: STOCK				
34		J113 WASHER SQ CURVED 3" FOR 5/8" BOLT STD PKG: 50	50	0.850	EA	42.50
		DEL: STOCK				



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Phone: 404.691.2605

Fax: 770.798.1309

Quotation: U00452474.03

item	CustLine	Product and Description	Quantity	Price	Unit	Extended
35		J1075 WASHER SQ 2-1/4"X3/16" FOR 5/8" BOLT STD PKG: 250 DEL: STOCK	250	0.270	EA	67.50
			SECTION	TOTAL:		\$10,067.93
			QUOTE		\$10,067.93	

## Special Notes

All items are In Stock unless otherwise noted.
 All item pricing on this quote is valid for thirty days unless otherwise specified.

3) All applicable taxes apply.

For the latest terms & conditions please visit: https://www.anixterpowersolutions.com/site/legal/ourchase-terms.html

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

#### City of Oxford Police

### W. Bonnell Street Oxford, GA 30054 Change These in File > Preferences > Titles

Site Code: 00000001 Station ID:

Latitude: 0' 0.0000 South

85 percentile = 29

														E	astbound
Date\Speed (MPH)	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65	Total
2/1/2016	0	17	8	7	20	16	4	2	1	0	0	0	0	0	75
2/2/2016	0	3	11	11	14	11	9	1	0	0	0	0.	0	0	60
2/3/2016	0	32	71	20	15	24	6	1	3	0	0	0	0	0	172
2/4/2016	1	11	15	16	14	11	4	Ö	0	0	0	0	0	Ö	72
2/5/2016	0	16	25	25	15	11	1	1	0	0	0	0	0	0	94
2/6/2016	0	2	5	10	15	12	8	2	0	0	0	0	0	0	54
2/7/2016	0	8	10	6	20	16	9	1	1	1	0	0	0	0	72
2/8/2016	0	5	5	7	14	17	12	1	0	0	0	0	0	0	61
2/9/2016	0	1	5	13	17	18	13	1	0	0	0	0	0	0	68
2/10/2016	0	4	3	4	9	10	6	1	1	Ü	0	0	0	0	38
2/11/2016	0	6	9	8	8	7	2	0	2	0	0	0	0	0	42
2/12/2016	0	6	6	11	13	19	6	1	0	0	0	0	0	0	62
2/13/2016	0	9	13	10	17	29	5	3	0	0	0	0	0	0	86
2/14/2016	0	4	9	10	18	19	7	2	1	0	0	0	0	1	71
2/15/2016	0	18	19	16	16	14	7	2	0	0	0	0	0	0	92
2/16/2016	0	7	8	11	16	17	13	1	0	0	0	0	0	0	73
2/17/2016	0	10	4	10	13	15	15	1	0	0	0	0	0	0	68
2/18/2016	0	7	13	13	19	16	10	2	0	0	0	0	0	0	80
2/19/2016	0	5	7	14	17	29	9	2	1	0	0	0	0	0	84
2/20/2016	0	8	6	6	19	13	9	0	0	0	0	0	0	0	61
2/21/2016	0	11	1	6	20	11	8	1	0	0	0	0	0	0	58
2/22/2016	0	4	8	10	21	20	6	0	0	0	0	0	0	0	69
2/23/2016	0	8	7	17	20	28	6	2	0	0	0	0	0	0	88
2/24/2016	0	5	11	20	16	12	6	3	0	0	0	0	0	0	73
2/25/2016	0	4	4	8	14	22	12	3	1	0	0	0	0	0	68
2/26/2016	0	4	11	16	16	16	10	4	0	0	0	0	0	0	77
2/27/2016	0	17	9	15	16	24	6	1	0	0	0	0	0	0	88
2/28/2016	0	4	9	9	17	14	5	1	0	0	0	0	- ol	0	59
2/29/2016	1	0	2	2	1	6	1	1	1	0	0	0	0	1	16
Eastbound	2	236	314	331	450	477	215	41	12	1	0	0		2	2081
Total							- 1		_		-		,	_	2001

#### 746 BUER 25 MPH

Westbound Date\Speed 1-5 6-10 11-15 16-20 21-25 26-30 36-40 31-35 41-45 46-50 51-55 56-60 61-65 >65 Total (MPH) 2/1/2016 2/2/2016 2/3/2016 2/4/2016 O 2/5/2016 2/6/2016 2/7/2016 2/8/2016 2/9/2016 Ó 2/10/2016 2/11/2016 2/12/2016 2/13/2016 Ö 2/14/2016 2/15/2016 Ó 2/16/2016 2/17/2016 Ô 2/18/2016 2/19/2016 2/20/2016 Ō 2/21/2016 ō 2/22/2016 2/23/2016 2/24/2016 2/25/2016 

City of Oxford Police
W. Bonnell Street
Oxford, GA 30054 Change These in File > Preferences > Titles

2/26/201	0 ;	Γ	0	2	14	18	21	18	9	0	0	0	0	0	0	82
2/27/201	0		1	16	22	12	14	18	8	0	0	0	0	0	Ō	91
2/28/201	6 0		0	6	16	15	18	13	8	2	0	0	0	0	Ö	78
2/29/201	6 0		0	0	0	2	9	4	1	0	0	0	0	0	0	16
Westbour	nd 0	(	8	709	528	495	573	481	200	20	5	1	0	Ö	1	3081
Tot	al		ı			:										

1280 OVER 25 MPH

85 percentile = 32

					* 1										ombined
Date\Speed (MPH)	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65	Total
2/1/2016	0	20	14	14	35	40	27	6	1	0	0	0		0	157
2/2/2016	Ö	7	29	33	20	33	19	7	0	0	0	0	- 0	0	148
2/3/2016	0	38	199	129	38	47	26	7	6	0	0	Ö	0	0	490
2/4/2016	1	13	40	25	32	25	23	5	1	0	Ö	0	0	1	166
2/5/2016	0	18	63	70	38	25	15	5	Ö	0	0	0	0	ó	234
2/6/2016	0	5	18	17	41	31	17	13	1	0	0	0	0	0	143
2/7/2016	0	8	16	14	30	32	31	9	2	1	0	Õ	0	0	143
2/8/2016	0	5	8	22	25	31	34	8	1	1	0	0	0	0	135
2/9/2016	0	2	14	22	41	42	28	9	1	0	0	Ö	0	0	159
2/10/2016	0	5	4	13	13	23	20	7	1	0	0	0	0	0	86
2/11/2016	0	7	21	18	15	23	12	2	2	0	0	0	0	0	100
2/12/2016	0	6	13	20	36	35	22	7	3	0	1	0	0	0	143
2/13/2016	0	11	24	24	41	61	21	11	0	0	0	0	0	0	193
2/14/2016	0	5	12	17	35	47	26	14	1	0	0	0	0	1	158
2/15/2016	0	43	244	60	34	35	28	4	0	0	0	0	0	0	448
2/16/2016	0	10	13	25	42	39	33	13	2	0	0	0	0	0	177
2/17/2016	0	10	10	27	28	40	42	8	1	0	0	0	0	0	166
2/18/2016	0	7	29	25	50	40	29	11	1	1	0	0	0	0	193
2/19/2016	0	5	11	25	38	57	35	13	2	0	0	0	0	0	186
2/20/2016	0	8	12	18	41	34	18	8	1	0	0	0	0	0	140
2/21/2016	0	11	1	14	28	28	23	6	0	3	0	0	0	0	114
2/22/2016	0	4	29	27	40	38	25	4	0	0	0	0	0	0	167
2/23/2016	0	10	46	31	38	47	25	8	0	0	0	0	0	0	205
2/24/2016	0	15	88	61	40	30	18	14	0	0	0	0	0	0	266
2/25/2016	0	5	10	14	29	45	24	9	2	0	0	0	0	0	138
2/26/2016	0	4	13	30	34	37	28	13	0	0	0	0	0	0	159
2/27/2016	0	18	25	37	28	38	24	9	0	0	0	0	0	0	179
2/28/2016	0	4	15	25	32	32	18	9	2	0	0	0	0	0	137
2/29/2016	1	0	2	2	3	15	5	2	1	0	0	0	0	1	32
Combined	2	304	1023	859	945	1050	696	241	32	6	1	0	0	3	5162
Total															

85 percentile = 31

1280 OVER 25 MPH EASTBOUND 1280 OVER 25 MPH COMBINED

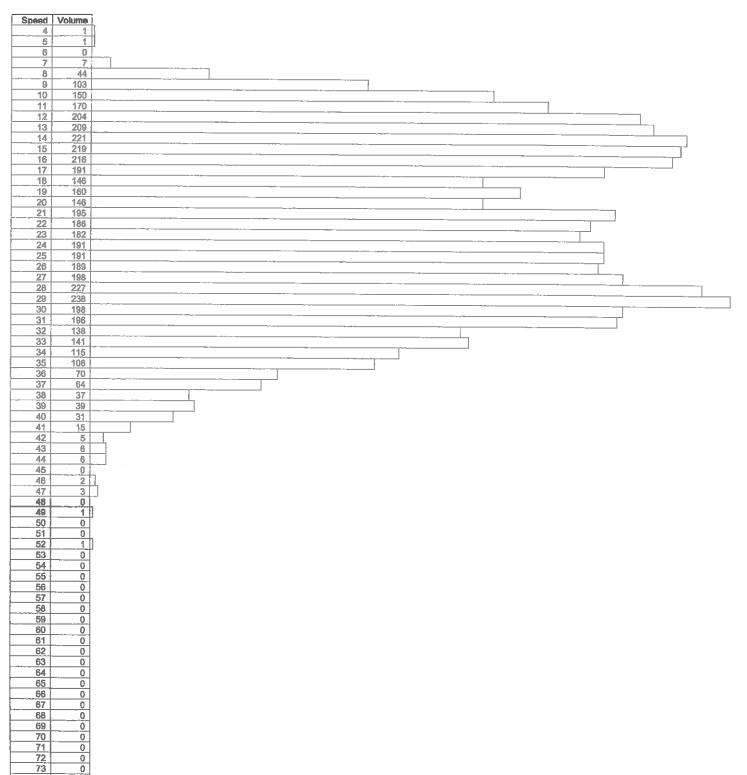
# City of Oxford Police

W. Bonnell Street
Oxford, GA 30054
Change These in File > Preferences > Titles

Site Code: 00000001 Station ID: W. Bonnell Street Dowman Street Latitude: 0' 0.0000 South

# Volume Sorted By Speed for 01-Feb-16 to 29-Feb-16

**Direction: Combined** 



# City of Oxford Police

W. Bonnell Street Oxford, GA 30054

Change These in File > Preferences > Titles

# Speed Enforcement Evaluator

# Location:

W. Bonnell Street

## **Closest Cross Street:**

Dowman Street

## **Analysis Dates:**

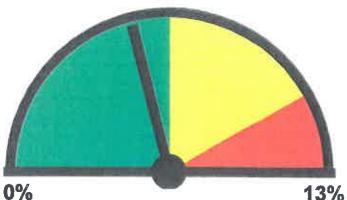
Monday, February 01, 2016 Monday, February 29, 2016

# Installed By:

**Chief David Harvey** 

# Requested By:

# Total Percentage of Enforceable Violations



Posted Speed Limit: 25 MPH Enforcement Tolerance: 10 MPH

Enforcement Limit: 36 MPH & Up

Percentage Above Limit: 5.5% Enforcement Rating: LOW

### **Eastbound**

Percent Above Limit: 2.7% Enforcement Rating: LOW

Westbound

Percent Above Limit: 7.4%

Enforcement Rating: